



**RESOURCE LIBRARY - STEWARDING**  
**Pest Control 害虫防治**

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**Standard:**

Pest controls and elimination of pests in kitchen must be practised at all times.

**Procedures:**

1. Ensure regular cleaning job effective and regulation.
2. Deep cleaning is essential to deny any food source to pests.
3. Proper storage methods can also deny food source to pests.
4. All sightings of pests e.g. mice, cockroaches etc. to be reported immediately to shift leader and attempts made to locate and destroy.
5. Shift leader to report all such sightings to Housekeeping so pest control contractors can be informed.
6. Cooperation with pest control contractors to do job.
7. Give feedback to pest control contractors for makes sure the job done completely.

**-End-**

**标准:**

要时刻注意在厨房里防治害虫。

**程序:**

1. 确保常规的清洁工作有效并保持一贯性。
2. 彻底清扫不让害虫有任何食物来源是基本之策。
3. 正确的储存法同样不给害虫留下食源。
4. 发现害虫如老鼠, 蟑螂等立即向主管汇报, 以确定位置并铲除掉。
5. 将发现害虫的情况报告给管家部, 让害虫防治单位了解。
6. 配合防治单位工作。
7. 给防治单位反馈信息以确保圆满完成工作。

**-完-**